



**Darlington County First Steps Partnership Board of Directors Meeting  
The Greater Hartsville Chamber of Commerce, Duke Energy Conference Room**

**Date: November 13, 2018**

**Time: 5:30p.**

**MINUTES**

This meeting was held within FOIA and ADA Compliance. Board Meetings are open to the public and meeting minutes are kept on file in the office of Darlington County First Steps and are available to the public for review.

**Board Members Present:** Allison Baker, Alma Harris, Diane McIver, Jimmie Epling, Lucretia Bellamy.

**Board Members Absent:** Beth Campbell (excused), Sharman Poplava (excused), Thomasena Davis, and Winfred Herrington

**Staff:** Darnell Byrd McPherson

**Guests:**

	Discussion	Outcome/Action	Responsible Person
1.	Approval Agenda	Motion Second	
2.	Roll Call and Establishment of a Quorum	Vice Chair Jimmie Epling agreed to serve as Acting Chair	Vice Chair
3.	Approval of Minutes	Motion – Allison Baker Second – Diane McIver	Vice Chair
4.	Election of Secretary	Motion – Alma Harris nominated Allison Baker Second- Lucretia Bellamy	Vice Chair

5.	Discussion – Members determined to wait for election of Chair until the next meeting		Vice Chair
6.	Review of 2017-18 Annual Report	Received as information	Darnell Byrd McPherson
7.	Adjournment	Motion –Allison Baker Second – Diane McIver	Vice Chair

Signed: \_\_\_\_\_ Date: \_\_\_\_\_