



Darlington County First Steps Partnership Board of Directors Meeting

Location: ZOOM Video Conference

Date: Tuesday, May 11, 2021

Time: MINUTES

This meeting was held within FOIA and ADA Compliance. Board Meetings are open to the public and meeting minutes are kept on file in the office of Darlington County First Steps and are available to the public for review.

Board Members Present: Winfred Herrington, Linda George, Lilkenya Jenkins

Board Members Absent: Jimmie Epling, Thomasena Davis, Lucretia Bellamy, Howard Nettles, Robert Stukes, Beth Campbell, Diane McIver

Excused Absence: Rennie McManus-McCoy, T.C. Sawyer

Staff: Darnell Byrd McPherson, Patricia Sullivan, Linda Bright-Edwards, Whitney Davis, Karen Nettles, Shelagh Hendrickson, Britney Brisbon

Guests: Jon Artz

	Agenda	Discussion/Action	Responsible Person(s)
1.	Call to Order and Invocation	Call to order at 6:08pm and invocation.	Acting Board Chair, Winfred Herrington
2.	Roll Call and Establishment of a Quorum	A quorum was not established.	Herrington
3.	Review and Approval of Agenda & March 9, 2021 Board Minutes	Received as information.	
4.	Old Business - Review and Confirmation of Approval for FY22 Formula Funding Grant Application	Darnell Byrd McPherson reviewed application. 10 board members electronically voted yes for FY22 Formula Funding Grant Application 1 Member voted no	Darnell Byrd McPherson, DCFS Executive Director

		1 board member did not vote.	
5.	Election of Official Signatories	Linda George agreed to be an official signatory. *Diane McIver agreed to also be an official signatory via email on May 17,2021. *	Linda George and Diane McIver
6.	First Steps in Darlington County: Programs, Services and Updates	Britney Brisbon reviewed Parents as Teachers program, Whitney Davis reviewed Th Duke Endowment Initiative outcomes and health report, Linda Bright-Edwards reviewed Strengthening Families Program, Reach Out and Read and Welcome Baby Bag data, Shelagh Hendrickson and McPherson reviewed Budget Spending Plan. Patricia Sullivan reviewed FY22 Targeted Grant Application. Introduction of new finance manager, Karen Nettles.	Darlington County First Steps Staff
7.	Questions, Comments, Closing Remarks	Sullivan asked Herrington, McPherson, and Jon Artz their suggestion on moving forward with confirming approval of FY22 Formula Funding Grant Application Phase 1 documents. Artz suggested moving action items to beginning of agenda and possibly having a 15 minute call meeting with a quorum. McPherson stated another meeting will be scheduled.	
8.	Questions, Comments, Closing Remarks	Herrington and McPherson expressed gratitude to new board members.	
9.	Adjournment		

Signed: _____ Date: _____