



**Darlington County First Steps Partnership Board of Directors Meeting
The Greater Hartsville Chamber of Commerce, Duke Energy Conference Room
May 10, 2016- 5:30PM**

MINUTES

This meeting was held within FOIA and ADA Compliance. Board Meetings are open to the public and meeting minutes are kept on file in the office of Darlington County First Steps and are available to the public for review.

Board Members Present: Alvin Heatley, Allison Baker, Crystal Gardner, Lucretia Bellamy, Thomasena Davis, Tracy Redfearn, Winfred Herrington, James Jackson- present via conference call for action items.

Board Members Absent: Diane McIver, Jimmie Epling (excused), Sharman Poplava (excused- affirmative vote), Beth Campbell (excused-affirmative vote), Alma Harris (excused-affirmative vote)

Staff: Darnell McPherson, Patricia Sullivan, Patricia Bailey

Guest(s): N/A

	Discussion	Outcome/Action	Responsible Person
1. Call to Order, 5:45PM			Board Chairman, Alvin Heatley
2. Invocation			Winfred Herrington
3. Acknowledgment of Guest/Staff and Roll Call			Board Chair
4. Approval of Agenda and April 12, 2016 Minutes	Board agrees to address action items first per James Jackson's request over conference call, due to time constraint. Before action items were voted upon, it was understood that some board members who were absent,		DCFS Board

	affirmed a yes vote for action items (see note above for absent board members).		
5. Approval of the partnership's FY17 Renewal Plan Application	<i>*Items requiring Board approval were sent prior to the meeting via email for review and perusal.*</i>	Motion to approve- Herrington Seconded by- Lucretia Bellamy	All members on roll call voted yes.
6. Approval of the partnership's FY17 Budget Spending Plan		Motion to approve- Crystal Gardner Seconded by- Herrington	All members on roll call voted yes.
7. Approval of proposed use of estimated carry-forward funds		Motion to approve- Gardner Seconded by- Bellamy	All members on roll call voted yes.
8. Approval of proposed reduction of state funds if state funding increase does not pass		Motion to approve- Herrington Seconded by- Baker	All members on roll call voted yes.
9. Approval of Fiscal FY17 Signatories		Motion to approve- Gardner Seconded by- Allison Baker	All members on roll call voted yes.
10. Approval of April 12, 2016 Board Minutes		Motion to approve- Gardner	All members on roll call voted yes.

		Seconded by- Baker	
11. Chairman's Report	Board Chair reviews Chairman's Report mentioning possible funding for an early childhood event. His intent was to inform McPherson about opportunity.		Board Chair
12. Other Items for Discussion/ Consideration	<p>Darnell McPherson reviewed FY16 strategies, explaining projected served and actual served in regards to clients. McPherson also briefly reviewed Parents Are First/Duke Endowment Report, highlighting the Diva Den E-Spotlight publication, created by S.C. First Steps.</p> <p>Tracy Redfearn mentioned sharing and sponsoring a post from DCFS' Facebook page, covering the Diva Den, on the Child and Family Resource page and said how impressed she was with the large amount of views she received by doing so. The post received over 500 likes and over 1,000 views. Redfearn added that mothers are putting their kids first, despite their disparities.</p> <p>The board began to talk about financial difficulties families face and how there was a need for a homeless shelter in Hartsville. Bellamy replied saying there is one opening in Darlington soon.</p>		
13. Adjournment		Motion to adjourn- Gardner	All members on roll call voted yes.

		Seconded by- Thomasena Davis	Meeting adjourned at 6:15PM.
14. Next Meeting			September 13, 2016- 5:30PM