



**Darlington County First Steps Partnership Board of Directors Meeting
The Greater Hartsville Chamber of Commerce, Duke Energy Conference Room**

Date: January 10, 2017

Time: 5:30p

MINUTES

This meeting was held within FOIA and ADA Compliance. Board Meetings are open to the public and meeting minutes are kept on file in the office of Darlington County First Steps and are available to the public for review.

Board Members Present: Allison Baker, Alvin Heatley, Crystal Gardner, Diane McIver, Jimmie Epling, Lucretia Bellamy, Sharman Poplava, and Winfred Herrington

Board Members Absent: Alma Harris, Beth Campbell, and Thomasena Davis – All excused

Staff: Darnell McPherson

Guests: None

	Discussion	Outcome/Action	Responsible Person
1.	Motion to Approve the agenda	Motion – C. Gardner Second-L. Bellamy	A. Heatley
2.	Motion to Approve Minutes of Last Meeting	Motion – S. Poplava Second –L. Bellamy	A. Heatley
3.	Board Chairman’s Report	Received as information	A. Heatley
4.	Board Elections – Nominating Committee formed. Time and date to be determined	L. Bellamy, C. Gardner, S. Poplava,	A. Heatley

		and A. Heatley volunteered to serve.	
5.	Recognition of Outgoing Members	Date TBD	A. Heatley
6.	Budget and Program Reports	Received as information	D. McPherson
7.	2017 Strategy to enhance Community Awareness and Engagement	Create a condensed/snapshot of annual report	D. McPherson
8.	Announcements – Governance Training offered by Byerly Foundation 1/19/17	C. Gardner, S. Poplava, and A. Heatley plan to attend.	
9.	Adjournment		A. Heatley